

SENSITIVE DOCUMENT COVER

To Safeguard This Sensitive Document You Must Consider:

- Storage:** Lock in a desk, file cabinet or storage container.
- Access:** Release only to persons with an official "Need to Know."
- Reproduction:** Keep copies to a minimum.
- Mailing:** Use two envelopes.
Mark inner envelope "SENSITIVE INFORMATION."
- Transmission:** Do not facsimile. Do not transmit on electric mail carts.
Hand carry or Mail.
- Destruction/
Disposition:** Shred or tear into ten or more pieces.

SENSITIVE INFORMATION

The protective marking on the attached document is automatically terminated one year from the date it was applied unless otherwise indicated on the first page.